

MINUTES

CARBON LEHIGH INTERMEDIATE UNIT
BOARD OF DIRECTORS

**CARBON LEHIGH INTERMEDIATE UNIT #21
4210 INDEPENDENCE DRIVE
SCHNECKSVILLE, PA**

MONDAY, AUGUST 19, 2024

6:30 P.M. - REGULAR MEETING – BOARD ROOM

Meeting No. 645

CALL TO ORDER

President George Williams called the six hundredth and forty fifth meeting of the Carbon Lehigh Intermediate Unit Board of Directors to order at 6:30 p.m.

PLEDGE OF ALLEGIANCE

The Pledge of Allegiance followed the Call to Order.

MOMENT OF SILENCE

President Williams led a moment of silence in remembrance of several members of the CLIU family who passed away over the past year. Among them was retired long-time CLIU Supervisor Thomas Mullen, who passed away last Sunday. Mr. Mullen earned his bachelor's degree in education from Kutztown University, his master's degree from Bloomsburg University, and his supervisory certification from Lehigh University. He was hired as a teacher and therapist for the hearing-impaired in September 1969 and transitioned to the role of Special Education Supervisor for Speech, Hearing, and Vision in July 1974. After retiring in 1993, Mr. Mullen returned for emergency employment as a Special Education Supervisor, serving from July 1996 until 2015. He was honored with the Annie Sullivan Award in 2015 for his outstanding contributions during his 24 years of service to students.

President Williams also noted, with deep sadness, the passing of three students this summer: Lolita Simms, Leona Gaston, and Avabeth Rainey. He emphasized the importance of taking time to remember and honor the members of the CLIU family who are no longer with us.

ATTENDANCE

Board Members in Attendance: Richard Flacco, Jeremy Glaush, Gale Husack, Jennifer Senavaitis, Sherry Haas, Anthony DeMarco, Annette Wilcox, Laura McKelvey, Emily Gehman, Barbara Sipler, and George Williams. Board Member Absent: Andrene Brown-Nowell, Jason Bashaw, Dr. William Whitney, and Laura McKelvey. Staff: Dr. Gregory S. Koons, Gretchen Boyer, Jeanne Coy, George Husack, Eric Lech, Sean LeDonne, Dr. Cathy Nelson, Randy Parry, Jennifer Roselli, David Russell, Dr. Lisa Schumacher, Dr. Mark Scott, Kim Talipan; Mark Crenshaw, IT support. Also in attendance: Ellis Katz, Esq., Solicitor.

AUDIENCE INPUT ON AGENDA

There was no audience input on the agenda.

APPROVAL OF THE JULY 15, 2024 CLIU BOARD OF DIRECTORS MEETING MINUTES

- MOTION: The Carbon Lehigh Intermediate Unit Board of Directors approves the minutes of the July 15, 2024 meeting as presented:

Moved: Jeremy Glaush; Seconded: Barbara Sipler; Vote: Yes – 10; No – 0; Abstentions – 0 ; Absent – 4.

BOARD PRESIDENT'S REPORT

President George Williams began his report by sharing a video that was presented to all staff during Opening Day. He noted the positive energy and excitement among the attendees as the new school year kicked off. While acknowledging the challenge of transitioning from summer routines, President Williams emphasized the enthusiasm surrounding the start of the year.

CORRESPONDENCE TO THE BOARD/CLIU UPDATE

Dr. Koons shared the following CLIU Updates with the Board:

The Board room decorations have been thoughtfully provided by the summer ESY programs, aligning with this year's theme, "Beyond All Limits!" Each board member has a star at their place, created by the ESY students as a special gesture of appreciation.

Dr. Koons took a moment to express gratitude to Northern Lehigh, Parkland, and LCCC. Northern Lehigh graciously hosted the Teacher Induction Program, which welcomed over 60 new teachers. Additionally, Northern Lehigh accommodated the Transportation Department for the Opening Day In-service breakout sessions. Parkland School District hosted the CLIU Opening Day In-service, while LCCC provided space for various breakout sessions.

Dr. Koons also extended a special thank you to George Williams for his heartfelt speech, which referenced the 2024 CLIU theme song. The speech will be included with this month's Board highlights.

Lastly, Dr. Koons shared positive thoughts with all parents as they drop off their children for the start of the school year, offering his best wishes to those navigating this important milestone.

GRADUATION PRESENTATION

Sean LeDonne, Assistant Director of Special Programs and Services, provided a presentation on the 2024 graduation ceremonies. She began by highlighting the celebration of the accomplishments of every student who graduated in the 2023-2024 school year. Ms. LeDonne reflected on the success of students who have developed the skills necessary to transition into adulthood, acknowledging the vital role played by everyone involved in each student's journey—from Early Intervention teachers through to secondary staff who supported them up to graduation. She also expressed gratitude to the professional and support staff, as well as to the Board, for their continued support.

Ms. LeDonne noted that a total of 32 students graduated this year:

- 3 from the Enhanced Autism Program
- 13 from the Emotional Support Center-Based Program
- 4 from the Multiple Disabilities Functional Program
- 12 from the Project SEARCH Program

Graduation ceremonies were held as follows:

- For the MDS-F and LCEA programs at Parkland High School on June 6, 2024
- The CCEA graduation on June 7, 2024
- The Center-Based Program at the CLIU Central Office on June 3, 2024
- The Project SEARCH graduation at Lehigh Valley Muhlenberg Hospital on June 7, 2024

Ms. LeDonne concluded by sharing a brief video capturing moments from the graduation ceremonies.

FISCAL MATTERS

- MOTION: The Carbon Lehigh Intermediate Unit Board of Directors approves the following fiscal matters as presented:

Treasurer's Report

Treasurer's Report for the month ended July 31, 2024 as presented.

Bills to be Ratified – July 8, 2024 through August 11, 2024

Ratification of bills from July 8, 2024 through August 11, 2024 in the amount of \$8,431,657.09.

Bills to be Approved

Payment of bills for August 19, 2024 as listed: Bills for Approval – 08/19/2024 - \$4,370,951.96.

Lease Agreement

Approve lease extension between 940 Cherokee LLC and Carbon Lehigh Intermediate Unit #21 for 940 Cherokee St, #104, Bethlehem, PA 18015 commencing September 1, 2024 and expiring August 31, 2025. Special Programs and Services budget – Work Based Learning.

Moved: Gale Husack; Seconded: Jennifer Senavaitis; Vote: Yes – 10; No – 0; Abstentions – 0 ; Absent – 4.

PERSONNEL MATTERS

- MOTION: The Carbon Lehigh Intermediate Unit Board of Directors approves the following personnel matters as presented:

Resignations

Resignation of the following person(s):

Braxton Lehman, BHT(AA/HS)/BHT(ABA), effective the close of business July 25, 2024.

Taylor Matthews, Certified Occupational Therapy Assistant, effective the close of business July 31, 2024.

Pamela Piovesan, Teacher, Special Education and Contracted Special Education Teacher, effective the close of business August 12, 2024.

Emily Bumbulsky, Speech Therapist and Contracted Speech Therapist, effective the close of business July 12, 2024.

Samantha Heintzelman, Certified Occupational Therapy Assistant, effective the close of business July 1, 2024.

Payeton Buck, Instructional Assistant, effective the close of business July 12, 2024.

Justin Zuk, Mental Health Worker and Contracted Mental Health Worker, effective the close of business July 25, 2024.

Lindsay Haggerty, Instructional Assistant, effective the close of business July 18, 2024.

Cecilia Ramirez, Instructional Assistant, effective the close of business July 1, 2024.

Becky Hunsberger, Teacher, Special Education, effective the close of business September 27, 2024.

Melisa Thompson, Instructional Assistant, effective the close of business July 9, 2024.

Shannon Kelly, Instructional Assistant and Summer Employment Pool Support Staff, effective the close of business June 14, 2024.

Mary Jo King, Administrative Assistant, effective the close of business August 23, 2024.

PERSONNEL MATTERS (continued)

Resignations (continued)

Joanne Mazzante, Teacher, Special Education, effective the close of business August 19, 2024.

Ralph Breinich, Resiliency Consultant, effective the close of business August 19, 2024.

Pauline Griffith, Educational Interpreter and Contracted Educational Interpreter, effective the close of business August 14, 2024.

Brittany Gangaway, Teacher, Special Education, effective the close of business July 31, 2024.

Tiffany Hungerford, Emotional Support Interventionist and Contracted Safety Care Trainer, effective the close of business August 2, 2024.

Dana Davies, Administrative Assistant, effective the close of business August 19, 2024.

Retirement

Resignation, due to retirement, of the following person(s):

Barbarann Lichtenwalner, Administrative Assistant, effective the close of business January 2, 2025 (22 Years of Service).

Full-Time Employment

Full-Time Employment of the following person(s):

Tammy Wall, Instructional Assistant, Carbon Lehigh Achievement School, at an annual salary of \$30,000, prorated for the 191-day work year, effective August 13, 2024 (Instructional Assistant Pool; Special Programs and Services Budget).

Deena Cox, Administrative Assistant, Central Office, at an annual salary of \$41,000, prorated for the 242-day work year, effective August 20, 2024 (New Position; Early Intervention Budget).

Edwin Rodriguez, Instructional Assistant, Lehigh Learning Achievement School, at an annual salary of \$35,000, prorated for the 191-day work year, effective August 13, 2024 (Instructional Assistant Pool; Special Programs and Services Budget).

April Walker, Occupational Therapist, Itinerant, at an annual salary of \$85,000, prorated for the 191-day work year, effective August 20, 2024 or upon receipt of final paperwork (New Position; Special Programs and Services Budget).

Kelly Heinick, Autism Support Interventionist, Panther Valley Elementary School, at an annual salary of \$34,000, prorated for the 194-day work year, effective August 20, 2024 or upon receipt of final paperwork (Replacement for Mary Beth Huber, Transferred; Special Programs and Services Budget).

Janet Green, Vehicle Assistant, at an hourly rate of \$15.00, effective August 13, 2024 (Transportation Pool; Transportation Budget).

Ralph Breinich, Educational Consultant, Central Office, at an annual salary of \$65,210, prorated for the 191-day work year, Step 6, Column M30, effective August 20, 2024 (Replacement for Jeremy Silimperi, Resigned; Special Programs and Services Budget; Tenured).

Joanne Mazzante, Educational Consultant, Central Office, at an annual salary of \$91,954, prorated for the 191-day work year, Step 19+, Column M12, effective August 20, 2024 (Replacement for Amanda David, Resigned; Special Programs and Services Budget; Tenured).

PERSONNEL MATTERS (continued)

Full-Time Employment (continued)

Brittany Gangaway, Emotional Support Interventionist, Towamensing Elementary School, at an annual salary of \$39,000, prorated for the 192-day work year, effective August 1, 2024 (Replacement for Brian McGinley, Resigned; Special Programs and Services Budget).

Lori Cover, Classroom Nurse, Gockley Elementary School, at an annual salary of \$58,000, prorated for the 194-day work year, effective August 20, 2024 or upon receipt of final paperwork (Replacement for Nicole Smith, Resigned; Special Programs and Services Budget).

Dawn Campbell, Educational Consultant, Central Office, at an annual salary of \$79,329, prorated for the 194-day work year, Step 15, Column M30, effective August 20, 2024, or upon receipt of final paperwork (Replacement for Kristen Temprine, Resigned; Special Programs and Services Budget; Non-Tenured).

Alexa Roberts, Speech Therapist, Itinerant, at an annual salary of \$55,782, prorated for the 194-day work year, Step 1, Column M, effective August 20, 2024 or upon receipt of final paperwork and proper certification (Replacement for Lindsay Beck, Resigned; Special Programs and Services Budget; Non-Tenured).

Jennifer Balliet, Vehicle Assistant, at an hourly rate of \$15.00, effective August 13, 2024 (Transportation Pool; Transportation Budget).

Dana Davies, Administrative Assistant (Director Level), Central Office, at an annual salary of \$48,000, prorated for the 242-day work year, effective August 20, 2024 (Replacement for Mary Jo King, Resigned; Special Programs and Services Budget).

Part-Time Employment

Part-Time Employment of the following person(s), up to 29 hours per week:

Lisa Roth, Instructional Assistant, Gockley Elementary School, at the hourly rate of \$18.30, effective August 13, 2024 (Instructional Assistant Pool; Early Intervention Budget).

Contracted Services

Contract with the following persons for the 2024-2025 fiscal year, up to 29 hours per week:

Amanda Holschwander, Online Learning Advisor, at the hourly rate of \$25.75, effective August 20, 2024 or upon receipt of final paperwork.

Ralph Breinich, Educational Consultant, at the appropriate hourly rate, effective August 20, 2024.

Dawn Campbell, Educational Consultant, at the appropriate hourly rate, effective August 20, 2024.

Candace Frame, Educational Consultant, at the appropriate hourly rate, effective August 1, 2024.

Joanne Mazzante, Educational Consultant, at the appropriate hourly rate, effective August 20, 2024.

Mary Jo King, Administrative Assistant, at the hourly rate of \$26.50, effective August 24, 2024.

Jeniemarie Farrow, Special Education Teacher, at the hourly rate of \$60, effective August 20, 2024.

Clifford Castoral, Special Education Facilitator, at the hourly rate of \$60, effective August 16, 2024.

PERSONNEL MATTERS (continued)

Contracted Services (continued)

Mariah Anderson, Occupational Therapist, at the hourly rate of \$70, effective August 20, 2024 or upon receipt of final paperwork.

Contract with the following person(s):

Dr. Susan White, CLIU Certification Program Instructor, at a stipend of \$200/participant for course instruction for Supporting Special Education in any Classroom course, and an additional \$400/course for course design, if needed, to be paid upon each course term's completion. This course may be assigned up to five times from August 20, 2024 through June 30, 2025 as indicated below:

Fall 2 Course Term: October 28 – December 8, 2024

Winter 1 Course Term: December 16 – January 26, 2025

Winter 2 Course Term: January 27 – March 9, 2025

Spring 1 Course Term: March 17 – April 27, 2025

Spring 2 Course Term: May 29 – June 28, 2025

Susan Gair-Luciano, Speech and Language Impairment Certification Program Instructor, at a stipend of \$325/participant up to \$2,400 for course instruction of Neural Bases of Speech and Language, with additional \$175 per participant if over 10 participants, effective July 10, 2024, to be paid upon completion August 28, 2024.

Substitutes

Approve the following substitutes for the 2024-2025 fiscal year, at the board approved rates, up to 29 hours per week:

Substitute Teachers and Substitute Instructional Assistants

Daryl Rice

Julianne Reightler

Dezarae Kirk

Deborah Rynd

Substitute Vehicle Assistant

Pamela Kacsur

Behavioral Health Services Personnel Pool

Behavioral Health Services Personnel Pool, casual employment, on an as-needed basis, for the 2024-2025 fiscal year, at the board approved rate for the position listed, up to 29 hours per week:

Colleen Schenkenberger, Outpatient Therapist (Bachelor's)

Summer Employment Pool Professional Personnel

Summer Employment Pool Professional Personnel, on an as-needed basis, September 1, 2023 to August 31, 2024 at the appropriate hourly rate or board approved rate, up to 29 hours per week:

Emily Bumbulsky

Tenure Acknowledgement

Tenure has been granted to the following CLIU #21 Employees:

Evan Pensabene

Emily Grothaus

Monika Short

President Williams took a moment to congratulate former CLIU Board member, Lisa Roth on her employment and also acknowledged the three CLIU staff members who earned tenure: Evan Pensabene, Emily Grothaus, and Monika Short.

Jeremy Glaush noted that the CLIU gained a wonderful employee in April Walker.

Moved: Jeremy Glaush; Seconded: Sherry Haas; Vote: Yes – 10; No – 0; Abstentions – 0 ; Absent – 4.

EXECUTIVE SESSION

President Williams also acknowledged there was an executive session held on Thursday, August 8th at 6:30 p.m. to discuss personnel matters.

UNFINISHED BUSINESS

President Williams noted he would be the PSBA voting delegate for the Carbon Lehigh Intermediate Unit.

NEW BUSINESS

There was no new business discussed at this meeting

PUBLIC COMMENT

The public offered no comments at this meeting.

BOARD SHARING

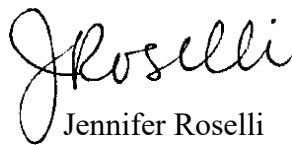
Sherry Haas shared with the Board that her granddaughter will be starting preschool.

President Williams acknowledged that his home district, Whitehall Coplay, had their ribbon cutting on their new building and the CLIU has now taken up residency in the former Gockley Elementary building.

ADJOURNMENT

- MOTION: The Carbon Lehigh Intermediate Unit Board of Directors meeting adjourned at 6:55 p.m. Moved: Sherry Haas; Seconded: Jeremy Glaush. President Williams declared the meeting adjourned.

Respectfully submitted,



Jennifer Roselli
Board Secretary

NEXT BOARD MEETING
MONDAY, SEPTEMBER 16, 2024
6:30 P.M.
Via Zoom or at the Carbon Lehigh Intermediate Unit
4210 Independence Drive
Schnecksville, PA 18078