

MINUTES
CARBON LEHIGH INTERMEDIATE UNIT
BOARD OF DIRECTORS

CARBON LEHIGH INTERMEDIATE UNIT #21
4210 INDEPENDENCE DRIVE
SCHNECKSVILLE, PA

MONDAY, MAY 19, 2025

6:30 P.M. - REGULAR MEETING – BOARD ROOM

Meeting No. 653

CALL TO ORDER

President George Williams called the six hundredth and fifty third meeting of the Carbon Lehigh Intermediate Unit Board of Directors to order at 6:30 p.m.

PLEDGE OF ALLEGIANCE

The Pledge of Allegiance followed the Call to Order.

ATTENDANCE

Board Members in Attendance: Jason Bashaw, Dr. William Whitney, Jeremy Glaush, Gale Husack, Jennifer Senavaitis, Sherry Haas, Annette Wilcox, Laura McKelvey, Barbara Sipler, and George Williams. Board Members Absent: Andrene Brown-Nowell, Richard Flacco, Anthony DeMarco, and Emily Gehman. Staff: Dr. Gregory Koons, Gretchen Boyer, Jeanne Coy, George Husack, Eric Lech, Dr. Cathy Nelson, Randy Parry, David Russell, Dr. Lisa Schumacher, Dr. Mark Scott, Kim Talipan; and Mark Crenshaw, IT support. Also in attendance: Ellis Katz, Esq., Solicitor.

AUDIENCE INPUT ON AGENDA

There was no audience input on the agenda.

The Board takes great pride in the CLIU and said the Leadership Team is phenomenal. He noted that the leadership and second-to-none services that are provided by the CLIU are in part what attracted him to this position. Dr. Koons said he and his family are thrilled and thanked the Board for this opportunity.

APPROVAL OF THE APRIL 30, 2025 CLIU BOARD OF DIRECTORS MEETING MINUTES

- MOTION: The Carbon Lehigh Intermediate Unit Board of Directors approves the minutes of the April 30, 2025 meeting as presented:

Moved: Gale Husack; Seconded: Jennifer Senavaitis; Vote: Yes – 10; No – 0; Abstentions – 0; Absent – 4.

BOARD PRESIDENT’S REPORT

President Williams noted he will have to depart at 6:45 p.m. due to a Board meeting at the Whitehall-Coplay School District and Vice President Haas will take over for him after his departure.

He then reminded the CLSNCF Golf Tournament is coming up on Tuesday, June 17, 2025 at Olde Homestead Golf Course and noted that through the support of the foundation, Gemma, a service dog in training, was recently placed with the Titmus family in Whitehall. The welcome event was heartwarming and well-attended, with Gemma, fellow dogs, and even a chihuahua peacefully interacting. Gretchen and her family—who have been incredible caretakers—were recognized for their dedication, including a touching moment where they gifted Braille name necklaces.

BOARD PRESIDENT’S REPORT (continued)

President Williams reminded members that Dr. Koons’ evaluation is due by May 31 and encouraged anyone needing assistance with the online process to reach out to him directly. He noted that once all evaluations are submitted, a follow-up Zoom meeting will likely be scheduled in June to review the results, with details to be shared as the timing becomes clearer.

Board President George Williams thanked Jennifer Senavaitis for volunteering to serve on the Nomination Committee and reminded members to submit nominations for President, Vice President, or Treasurer to her by June 6. He noted that nominees will be contacted in advance to confirm their interest prior to the election.

Additionally, he mentioned that an upcoming email from Ms. Heather Morningstar, a Salisbury High School principal pursuing her doctorate, will be sent in the upcoming weeks requesting Board members to complete a brief survey for her research. President Williams asked everyone to please complete that survey.

President Williams ended his report by wishing those running in the election tomorrow good luck.

CORRESPONDENCE TO THE BOARD/CLIU UPDATE

Dr. Koons began his report by noting that Gemma, the newest CLIU Facility Dog, would not be in attendance tonight, but provided a flier with Gemma’s picture.

Dr. Koons then gave the Board several updates and began by congratulating Dr. Mark Scott and Ms. Jeanne Coy on a successful IDEA 611 Audit. For context, IDEA 611 funds are federal special education pass-through funds that support the excess costs of educating children with disabilities, helping schools meet the requirements of the Individuals with Disabilities Education Act (IDEA).

Dr. Koons also shared a lighthearted moment from a recent event at the MDS program at Sheckler Elementary in the Catasauqua School District, where he had the unique opportunity to perform as Fozzie the Bear. In his role, he interviewed Kermit the Frog following his return from a space journey. Highlights included students enthusiastically echoing “Wocka, wocka, wocka!” after each joke, joyful interactions with staff and students, and an impromptu “Space Dance” featuring Fozzie’s moonwalk.

Finally, Dr. Koons reported on the Legislative Breakfast held on May 8, which brought together area Superintendents and six local legislators. The group engaged in meaningful discussions around five key legislative priorities: Equitable School Funding Reform, Cyber Charter School Funding, Special Education Funding, Student Behavioral Health and School Safety, and Educator Recruitment and Retention. Advocacy remains a strong focus in support of the IU and its 14 member districts.

FISCAL MATTERS

- MOTION: The Carbon Lehigh Intermediate Unit Board of Directors approves the following fiscal matters as presented:

Treasurer’s Report

Treasurer’s Report for the month ended April 30, 2025 as presented.

Bills to be Ratified—April 21, 2025 – May 11, 2025

Ratification of bills paid from April 21, 2025 through May 11, 2025 in the amount of \$1,172,610.31.

Bills to be Approved

Payment of bills for May 19, 2025 as listed: Bills for Approval – 5/19/2025 - \$3,543,515.04.

Insurance

Award the insurance coverage for the 2025-2026 fiscal year to the following carriers:

FISCAL MATTERS (continued)

Insurance (continued)

Type of Insurance	Carrier	2023-2024 Premium
Package including Property, Liability, Automobile, Pollution, School Board Legal (E&O)	Liberty Mutual	\$279,633
Excess Liability (Umbrella)	Liberty Mutual	\$63,805
Workers' Compensation	Encova	\$501,288
Privacy/Cyber	Liberty Mutual	\$5,128
	Total	\$849.854

Permission to Sell

Permission to sell the following two (2) vehicles from the Carbon Lehigh Intermediate Unit #21 vehicle fleet to the Northwestern Lehigh School District. Vehicles recommended to sell are two (2), 7-Passenger Minivans, for a total purchase price of \$4,256.88.

Vehicle	Year	Make/Model	Mileage	VIN #	Purchase Price
J14	2014	Dodge, Caravan	35,937	2C4RDGBG0ER400832	\$2,128.44
J21	2014	Dodge, Caravan	49,746	2C4RDGBG2ER400833	\$2,128.44
				Total	\$4,256.88

Moved: Sherry Haas; Seconded: Jeremy Glaush; Vote: Yes – 10; No – 0; Abstentions – 0; Absent – 4.

PERSONNEL MATTERS

- MOTION: The Carbon Lehigh Intermediate Unit Board of Directors approves the following personnel matters as presented:

Resignations

Resignation of the following person(s):

- Mary Kemmerer, Contracted Behavioral Associate, effective theclose of business June 9, 2025.
- Vanessa Hernandez Acevedo, Vehicle Driver/Vehicle Assistant, effective the close of business April 25, 2025.
- Julie Continenza, Substitute Teacher and Summer Employment Pool Professional, effective the close of business May 8, 2025.
- Alix Olesak, Speech Therapist, Contracted Speech Therapist, and Contracted Career Educator, effective the close of business June 9, 2025.
- Barry Boyer, Vehicle Assistant, Substitute Utility and Transportation Summer Employment, effective the close of business June 4, 2025.
- Athen Orlang, Part-Time Instructional Assistant, effective the close of business May 19, 2025.
- Lauren Eltz, Certified Occupational Therapy Assistant, effective the close of business May 2, 2025.

PERSONNEL MATTERS (continued)

Retirement

Resignation, due to retirement, of the following person(s):

Sonia Garcia, Instructional Assistant, effective the close of business September 30, 2025 (25 Years of Service).

Sheri Aldrich Nelson, Contracted Occupational Therapist, effective the close of business June 27, 2025 (10 Years of Service).

Full-Time Employment

Full-Time Employment of the following person(s):

Justin Nixon, Vehicle Assistant, at an hourly rate of \$15.00, effective April 30, 2025 (Transportation Pool; Transportation Budget).

Rhea Samuels, Mental Health Worker, Itinerant, at an annual salary of \$35,000, prorated for the 195-day work year, effective July 7, 2025 or upon receipt of final paperwork, but no later than October 7, 2025 (Replacement for Sahar Giacobbe, Resigned; Special Programs and Services Budget).

Cindy Heckman, CDL Driver, at an hourly rate of \$20.25, effective May 5, 2025 (Transportation Pool; Transportation Budget).

Jerome Pierre, Jr., CDL Driver, at an hourly rate of \$20.25, effective May 1, 2025 (Transportation Pool; Transportation Budget).

Lori Parry, Vehicle Assistant, at an hourly rate of \$15.00, effective May 20, 2025 or upon receipt of final paperwork, but no later than August 20, 2025 (Transportation Pool; Transportation Budget).

Dorthea Zaleski, Vehicle Assistant, at an hourly rate of \$15.00, effective May 20, 2025 or upon receipt of final paperwork, but no later than August 20, 2025 (Transportation Pool; Transportation Budget).

Erin Frack, Job Coach, Itinerant, at the annual salary of \$26,500, prorated for the 191-day work year, effective May 20, 2025 or upon receipt of final paperwork, but no later than August 20, 2025 (Replacement for Linda Benner, Resigned; Special Programs and Services Budget).

Deborah Frutche, Vehicle Assistant, at an hourly rate of \$15.00, effective May 20, 2025 or upon receipt of final paperwork, but no later than August 20, 2025 (Transportation Pool; Transportation Budget).

Barry Boyer, Van Mail Driver, Operations, at the annual salary of \$34,100, prorated for the 242-day work year, effective June 5, 2025 (Replacement for Ronald Paret, Retired; Operations Budget).

Athen Orlang, Instructional Assistant, Whitehall Coplay Early Learning Center, at the annual salary of \$23,500, prorated for the 191-day work year, effective May 20, 2025 (Instructional Assistant Pool; Early Intervention Budget).

Unpaid Leave

Grant an Unpaid Leave to the following person(s):

#3390, Vehicle Assistant, Medical Leave, without precedent, not provided for under the federal Family Medical Leave Act, beginning April 22, 2025 and ending on May 30, 2025 with a return to work date of June 2, 2025.

Mentor

Payment per the CLEA contract, to the following Mentor after the end of the mentoring period, for serving in the Mentor role for year 1 of the CLIU Induction program:

PERSONNEL MATTERS (continued)

Mentor (continued)

Mentor

Heather Szoke

Inductee

Alysha Gavornik

Contracted Services

Contract with the following person(s) for the 2024-2025 fiscal year, up to 29 hours per week:

Jessica Beasley, Certified Occupational Therapy Assistant, at the hourly rate of \$30.00, effective May 20, 2025 or upon receipt of final paperwork and onboarding requirements, but no later than August 20, 2025.

Melissa Moffatt, Teacher, Hearing Impaired, at the appropriate hourly rate, effective May 6, 2025.

Hayley Bobb, Speech Therapist, at the appropriate hourly rate, effective May 20, 2025.

Substitutes

Approve the following substitutes for the 2024-2025 fiscal year, up to 29 hours per week:

Substitute Utility Staff

Logan Clouse
Kathy Ann Davis
Renee Ferguson
Tyler Forker
Janet Green
Alison Haydt
Mary Herman
Justin Nixon
Gilian Peralta
Crystal Schaller
Angelina Vasquez Paulino

Summer Employment Pool Professional Staff

Summer Employment Pool Professional Staff, on an as-needed basis, September 1, 2024 to August 31, 2025 at the appropriate hourly rate or board approved rate, up to 29 hours per week:

Jericho Burger
Kelly Heinick
Eric Weber
Sierra Weston

Summer Employment Pool Support Staff

Summer Employment Pool Support Staff, on an as-needed basis, September 1, 2024 to August 31, 2025 at the appropriate hourly rate or board approved rate, up to 29 hours per week:

Jenna Baringer
Lana Kisselbach
Gail Lutz

Summer Employment Pool Support Staff, on an as-needed basis, June 1, 2025 or upon receipt of final paperwork and onboarding requirements, but no later than June 27, 2025, at the appropriate hourly rate or board approved rate, up to 29 hours per week:

Wilda Figueroa
Scott Nation
Nicole Nosal
Kylah Pinckney

PERSONNEL MATTERS (continued)

Transportation Summer Employment

Approve the following person(s) for 2025-2026 Transportation Summer Employment Vehicle Driver/Vehicle Assistant, at the appropriate hourly rate:

Susan Burits
Renee Ferguson
Tyler Forker
Stephanie Grammes
Vladimir Guranich
Deborah Lloyd
Gilian Peralta
Crystal Schaller
Angelina Vasquez Paulino

Transportation Summer Employment (continued)

Approve the following person(s) for 2025-2026 Transportation Summer Employment Vehicle Assistant, at the appropriate hourly rate:

Logan Clouse
Kathy Ann Davis
Janet Green
Crystal Hausman
Alison Haydt
Justin Nixon
Kris Smith

2025-2026 Renewals

Contracted Services

Contract with the following person(s) from July 1, 2025 to June 30, 2026, up to 29 hours per week:

Approval of a stipend for the following person(s) as Comprehensive Plan Committee Members 2024-2025 and 2025-2026, up to 7 hours each school year, at the appropriate hourly rate

Erin Forney
Suzanne Hammond
Olga Stepanova
Nonie Whyld Thomas
Sherri Zeilinger

Contracted Absence Coordinators, at the hourly rate of \$20

Kelly Green
Alicia Hay
Ann Quilling

Contracted Autism Fitness Trainers, at the hourly rate of \$50

Kimberly Marchessault
Ty Schessler
Lynette Wendling

Contracted Behavioral Associates, at the hourly rate of \$20

Sandra Cobbold
Amy Tomko

PERSONNEL MATTERS (continued)

2025-2026 Renewals (continued)

Contracted Behavioral Health Services Pool, at the board approved rates
for the 2025-2026 fiscal year, up to 29 hours per week

Kiley Althouse (ABA)	Behavioral Health Technician
Jennifer Anderson	Outpatient Therapist (Master's)
Arianna Basile	Outpatient Therapist (Bachelor's)
Sabrina Bermudez (ABA)	Behavioral Health Technician
Gale Drechsler (ABA)	Behavioral Health Technician
Joyce Erlandsen	Behavioral Consultant (ABA)(LIC)
Heidi Freeman	BHT(BA)/BC/MT
Lauren Heller	Behavioral Health Technician (BA)
Sarah McKinnon	Behavioral Consultant (BCBA)
Amber Perry (ABA)	Behavioral Health Technician
Laurie Plotsko	Outpatient Therapist (Licensed)
Natacha Ruiz (ABA)	Behavioral Health Technician
David Seaman	Behavioral Consultant (Master's)
Colleen Schenkenberger	BHT(BA)/BHT(ABA)/Case Worker/ OT-Bachelors
Olga Stepanova	BC/MT/BC(LIC)/BC(ABA)
Esthephany Suazo (ABA)	Behavioral Health Technician
Noris Subero Contreras	BC/MT/BC(LIC)/BC(ABA)
Calnisha Thomas	BHT(AA/HS)/BHT(ABA)
Kimberly Townsend	Outpatient Therapist (Master's)
Heather Updegraff	Outpatient Therapist (Master's)/ OT(LIC)/BC(ABA)

Contracted Certified Occupational Therapy Assistants, at the appropriate
hourly rate

Kathy Everleth
Amy Pidgeon

Contracted Certified Occupational Therapy Assistant, at the hourly rate of \$30

Alexandra VanNorden

Contracted Clinical Audiologist, at the appropriate hourly rate

Carolyn Gowin
Christina Henninger

Contracted Commercial Driver's License (CDL) Examiner, at the hourly
rate of \$27

Sally Muffley

Contracted Commercial Driver's License (CDL) Instructors, at the hourly
rate of \$27

Shelley Fisher
Sally Muffley
John Zarkoski

Contracted Crisis Prevention Intervention (CPI) Instructor, at the hourly
rate of \$27

Denise Belnoski

Contracted Driver Education Teachers, at the hourly rate of \$25.25

Scott Bauer
Matthew Brown
Shawn Clary
John Conrad
Eric Dauberman

PERSONNEL MATTERS (continued)

2025-2026 Renewals (continued)

Contracted Driver Education Teachers, at the hourly rate of \$25.25 (continued)

Jeremy Gordon
James Haines IV
Robert Keller
Brian Norvick
Stephen Ott
Michael Papay
Jerry Radocha
Lee Rizzotto
Paul Spence
Craig Waters

Contracted Educational Consultants, at the appropriate hourly rate

Ralph Breinich
Dawn Campbell
Candace Frame
Joanne Mazzante
Kendyle Mills

Contracted ESL Teacher, at the hourly rate of \$60

Gwendolyn Reinhard

Contracted Educational Interpreters, at the appropriate hourly rate

Mark Hartley
Brittney Johnson
Alicia Kochie
Bonnie Leidy
Lea Rex
Wendy Troutman

Contracted Emotional Support Interventionists, at the hourly rate of \$35

Katie Burns
Jocelyn Hughes
Tara Reider

Contracted Fingerprint Technicians, at the hourly rate of \$20

AnneMarie Cronk
Cheryl Faustner
Heather Levitt
Stacey Perriello
Sandra Taschler

Contracted Homebound Instruction & Instruction In The Home Pool

Approve the attached list of Homebound Instruction & Instruction In The Home Pool, for the 2025-2026 fiscal year, on an as-needed basis, at the appropriate hourly rate or board approved rate, up to 29 hours per week.

Contracted Instructional Assistant, at the appropriate hourly rate

Erika Krage

Contracted Mental Health Specialists, at the appropriate hourly rate

Jennifer Anderson
Maria Beagle
Bama Bhashyam
Ellen O'Neill

Contracted Mental Health Workers, at the appropriate hourly rate

Jessica Binder
Kelly Gehret
Esthephany Suazo
Annette Trittenbach
Benjamin Walker

PERSONNEL MATTERS (continued)

2025-2026 Renewals (continued)

Contracted Occupational Therapists, at the appropriate hourly rate

Penni Andrews
Molly Cerreta
Amber Graziano
Amy Kerns
Mary Kusakavitch

Contracted Occupational Therapists, at the appropriate hourly rate (continued)

Melissa Piech
Molly Scialanca
Aubrey Scott
Dana Smith
Lynette Wendling

Contracted Occupational Therapist, at the hourly rate of \$70

Andrea Brenneman

Contracted Online Learning Advisor, at the hourly rate of \$26

Anmarie Roy

Contracted Physical Therapists, at the appropriate hourly rate

Jamie Ciabattari
Patricia Claypoole
Kimberly Marchessault
Lauren Reiss
Beth Sensenig
Holly Sharkazy
Sherri Zeilinger

Contracted Physical Therapists, at the hourly rate of \$70

Lindsey Fisher
Nicole Yenser

Contracted Professional Interpreters, at the appropriate hourly rate

Anna Eastwick
Tushanna Flynn
Kathrine Friedrich
Jillian George
Kerri Smith

Contracted Quality Behavioral Trainers (QBS), at the hourly rate of \$50

Erin Forney
Michelle McWhinney
Melissa Pfancook
Jared Schrantz
Heather Stay
Katie Titano

Contracted Reading Specialist, at the hourly rate of \$60

Gwendolyn Reinhard

Contracted Registered Behavior Technician (RBT) Training with a stipend of \$400 to be paid upon completion of certification

Colleen Schenkenberger

Contracted Registered Professional Interpreter, at the appropriate hourly rate

Jacqueline Funk

Contracted Safety Care Trainers, at the appropriate hourly rate

Julie Cavanaugh
Jennifer Parker

PERSONNEL MATTERS (continued)

2025-2026 Renewals (continued)

Contracted Safety Care Trainers, at the hourly rate of \$50

Ralph Breinich
Daniel Curtis
Dana Graziul
Brielle Haas
Lerin Hagenbuch
Cara Keating
Krista Kindt
Erika Krage
Jaime Luquis
Kendyle Mills
Amanda Resh
Wanda Rousenberger
Gretchen Stianche
Leanne Thomas
Rebecca Watson
Timothy Whalen
Emily Zappulla

Contracted School Guidance Counselor, at the hourly rate of \$50

Hannah Bovard

Contracted School Guidance Counselor, at the appropriate hourly rate

Ishma Lewis

Contracted School Nurse, at the appropriate hourly rate

Tamara Fahringer

Contracted School Police Officers, at the appropriate hourly rate

Trevor Hackman
Daniel Sist
Kevin Smith

Contracted School Psychologists, at the appropriate hourly rate

Julie Cavanaugh
Daniel Curtis
Jennifer Parker
Wanda Rousenberger
Monika Short
Kelly Theophille
Eric Weber
Emily Zappulla
Brooke Zumas

Contracted School Psychologists, at the hourly rate of \$55

Amanda Gernhart
Celeste Green

Contracted Social Workers, at the appropriate hourly rate

Jessica Baker
Natalie Bojko
Maia Geiger
Steven Hawkes
Patricia Hugo

PERSONNEL MATTERS (continued)

2025-2026 Renewals (continued)

Contracted Special Education Facilitator, at the appropriate hourly rate

Lerin Hagenbuch

Contracted Speech Therapists, at the appropriate hourly rate

Cassandra Archey
Ashley Bennett
Hayley Bobb
Jenna Brody
Michelle Cesar
Molly Coleman
Andrea Collier
Johnna Daderko

Contracted Speech Therapists, at the appropriate hourly rate (continued)

Dova Day
Julia Duerr
Adria Geiger
Dana Graziul
Amy Haas
Paige Happel
Megan Harding
Anna Himes
Christi Hinkle
Ellen Krajcir
Murphy Lynch
Rebecca Lozowsky
Carley Nicholas
Lori Nicholas
Jessica O'Brien
Alissa Pellegrini
Kaitlin Ravier
Michele Reis
Cassandra Reyes Detweiler
Alexa Roberts
Gabriela Rodriguez Ortolaza
Alyssa Smith
Abbigail Stachnik
Melony Stanton
Natalie Turner
Nonie Whyld Thomas
Rene Wunderlich

Contracted Speech Therapists, at the hourly rate of \$60

Diana Jimenez
Jaclyn Lapp
Megan Peters

Contracted Staff Development Facilitators, at the appropriate hourly rate

Christin Adams
Antonio Mirabito
Monica Pangaio
Tonya Swavely
Kelli Tremba

PERSONNEL MATTERS (continued)

2025-2026 Renewals (continued)

Contracted Teachers, Hearing Impaired, at the appropriate hourly rate

Courtney Fillman
Melissa Moffatt

Contracted Teachers, Special Education, at the appropriate hourly rate

Amy Costa
Adelaide Erschen
Jeniemarie Farrow
Amber Feist
Erin Haddigan
Philip Haines
Allyssa Helm
Stacy Henry Gogel
Christina Hinerman
Allison Kleckner
Adrienne Kline
Cheryl Lamm
Angela Patton
Margarita Rivera
Laura Sweeney

Contracted Teachers, Special Education, at the hourly rate of \$60

Ashley Fazio
Rebecca Watson

Contracted Teachers, Vision, at the appropriate hourly rate

Hyesook Cho
Nancy King
Gretchen Titmas

Contracted Technology Integration Specialist, at the appropriate hourly rate

Melissa Volcskai

Contracted Trauma Trainer, at the appropriate hourly rate

Lisa Schumacher

Contracted Webpage Editor, at the hourly rate of \$27.25

Aaron Merkel

Emergency Employment

Emergency employment of the following person(s), from July 1, 2025 to June 30, 2026, up to 29 hours per week:

Emergency Employment Administrative Assistant, at the hourly rate of \$21

Diane Carfara

Emergency Employment Administrative Services Consultants, at the hourly rate of \$75

Lorie Hackett
Sandra Rex

Emergency Employment Behavioral Health Services, at the board approved rate

Ruth Bishop Vargo, BHT(BA)/BC/MT/BC(LIC)/BC(ABA)

Emergency Employment Certified Occupational Therapy Assistant, at the hourly rate of \$30

Linda Murphy

PERSONNEL MATTERS (continued)

2025-2026 Renewals (continued)

Emergency Employment Commercial Driver's License (CDL) Examiner,
at the hourly rate of \$27

Richard Breidegam

Emergency Employment Contracted School Guidance Counselor, at the
hourly rate of \$50

Tina Duhigg

Emergency Employment Contracted Special Education Supervisor, at the
hourly rate of \$55

Gloria Bowman

Emergency Employment Driver Education Teachers, at the hourly rate of
\$25.25

Patricia Mengel
Paul Stewart

Emergency Employment Educational Consultant, at the hourly rate of \$50

Karen Newton

Emergency Employment Educational Interpreter, at the hourly rate of \$25

Susan Arndt

Emergency Employment Emotional Support Interventionist, at the hourly
rate of \$35

Mark Gans

Emergency Employment Fingerprint Technicians, at the hourly rate of \$20

Diane Carfara
Barbara Dopera

Emergency Employment Occupational Therapists, at the hourly rate of
\$70

Dorothy Hess
Judy Mayer

Emergency Employment School Psychologist, at the hourly rate of \$75

Mark Simon

Emergency Employment Substitute Administrative Assistant, at the board
approved rate

Barbara Dopera

Emergency Employment Substitute Instructional Assistants, at the board
approved rate

Adele Graber
Debra Heinly
Linda Murphy
Susanne Ruhe
Karen Stoitsits
Mary Zarkoski

Emergency Employment Substitute Teachers and Instructional Assistants,
at the board approved rate

Larry Heintzelman
John Ilgenfritz
Jan Llewellyn
Tracey Miller

PERSONNEL MATTERS (continued)

2025-2026 Renewals (continued)

Emergency Employment Substitute Vehicle Driver/Vehicle Assistants, at the board approved rate

Kenneth Austin
Richard Breidegam
Duane Fenon
Linda Humanick

Emergency Employment Teacher, Hearing Impaired, at the hourly rate of \$50

Julie Friedrich

Substitutes

Approval of the following person(s), from July 1, 2025 to June 30, 2026, for up to 29 hours per week:

Substitute Administrative Assistants

AnneMarie Cronk
Patricia Forte

Substitute Cleaning Staff

Aaron Merkel
Carol Snyder

Substitute Instructional Assistants

Julia Elsesser
Dezarae Kirk
Kathryn O’Malley
Alycia Scebelo
Nayyer Shokrani

Substitute Teachers and Instructional Assistants

Erin Barone	Scott McKinney
Lana Bitar	Madhavi Murty
Robin Cunningham	Patricia Nassif
Donna Decesaris	Leslie Rahm
Christine Economou Olson	Julianne Reightler
John Edelman	Laura Rigdon
Denyse Edwards	Marie Rosahac
Anna Filippova	Lousin Sara
Lauren Ganser	Pamela Schiaffo
Robert Giordano	Dana Schmitt
Ann Marie Greenwood	Emily Shaffer
Mari Gruber	Darla Stewart
Marianne Hawk	Desha Utsick
Stacey Kosman	Errin Volitis
Karen Kuhn	Sonya Wellington
Alane Lynch	Larry Wetzel

Substitute Teacher

Michael Choy

Substitute Utility Staff

Approve the attached list of Substitute Utility Staff for the 2025-2026 fiscal year.

PERSONNEL MATTERS (continued)

2025-2026 Renewals (continued)

Substitute Vehicle Driver/Vehicle Assistants

Kermit Geary, Jr.
Shaborn Henderson
Anthony LaRocca
Michael Lobach
Jerome Pierre, Jr.

Substitute Vehicle Assistants

Donna Cope
Beth Fisher
William Green
Pamela Kacsur
Michael Korpics
Ryan Leindecker
Sheila Marsh

Substitute Vehicle Assistants (continued)

Mary Louise Mason
Edith Meixsell
Bret Oplinger
Scott Owens
Myriam Putnam
Carey Serfass
Deborah Weierbach

Transportation Summer Employment

Approve the attached list of Transportation Summer Employment staff for the 2025-2026 fiscal year, at the appropriate hourly rate.

2025-2026 CLIU Staff Benefits

Approve the list of benefit changes for Full-Time CLIU Managers, CLIU Professionals, CLIU Professionals-School Year, CLIU Supervisors, CLIU Support Staff and CLIU Professionals Part-Time for the 2025-2026 fiscal year, as presented.

2025-2026 CLIU Staff Salary

Approve a 3.25% increase on salary and hourly rates for Full-Time CLIU Managers, CLIU Professionals, CLIU Professionals-School Year, CLIU Supervisors, CLIU Support Staff and CLIU Professionals Part-Time for the 2025-2026 fiscal year.

Approve the 2025-2026 CLIU Support Staff Part-Time hourly rate of \$17.16 for Jill Porotsky, Part-Time Administrative Assistant.

2025-2026 CLIU Director Salary

Approve a 2025-2026 salary increase for Gretchen Boyer, Director of Human Resources and Jeanne Coy, Director of Business Services equal to the percentage received by Act 93 members in the Director Category.
Approve a 2025-2026 salary increase for George Husack, Assistant Director of Human Resources, equal to the percentage received by Act 93 members in the Assistant Director Category.

2025-2026 Substitute Increases

Approve an increase of \$.65 per hour for the following substitutes on their 2024-2025 hourly rate: Administrative Assistants, Cleaning Staff, Instructional Assistants, Job Coaches, Utility Staff, Vehicle Assistants and Vehicle Driver/Vehicle Assistants.

PERSONNEL MATTERS (continued)

Substitute Teacher Rates:

01-20 Days	\$18.00 per hour
21-70 Days	\$19.00 per hour
71-120 Days	\$20.00 per hour
121-150 Days	\$24.50 per hour
151+ Days	\$31.00 per hour

Homebound Instruction & Instruction In The Home Pool

Approve the following hourly rates for the Homebound Instruction & Instruction In The Home Pool, for staff not employed in a full-time or part-time capacity, for the 2025-2026 fiscal year:

Professional Staff	\$32.00
Support Staff	\$16.75

2025-2026 Substitute Starting Rates for the following positions:

Substitute Administrative Assistant	\$15.90 per hour
Substitute Cleaning Staff	\$15.03 per hour
Substitute Educational Interpreter	\$25.00 per hour
Substitute Instructional Assistant	\$16.75 per hour
Substitute Job Coach	\$16.75 per hour
Substitute Professional Interpreter	\$30.00 per hour

Substitute Vehicle Driver/Vehicle Assistant

CDL Driver	\$20.25 per hour
Van Driver	\$17.82 per hour
Vehicle Assistant	\$15.00 per hour

President Williams took a moment to recognize the retirees with a combined total of 35 years of service.

Moved: Annette Wilcox; Seconded: Jeremy Glaush; Vote: Yes – 10; No – 0; Abstentions – 1, Gale Husack; only from 2025-2026 CLIU Director Salary; Assistant HR Director; ; Absent – 4.

UNFINISHED BUSINESS

There was no unfinished business discussed at this meeting.

NEW BUSINESS

President Williams reminded the Board that elections for Board Officers will take place at the June Board meeting. Jennifer Senavaitis volunteered to be the Nominating Committee and will be taking nominations for the 2025-2026 CLIU Board officer’s positions. He asked that interested parties reach out to Ms. Senavaitis with their nominations.

PUBLIC COMMENT

The public offered no comments at this meeting.

BOARD SHARING

Sherry Haas had the chance to spend some time with former CLIU Board member, Lisa Roth, including a visit to her favorite Pocono potato chip truck and a tour of the Palmerton Library, which she had always wanted to see. Sherry said that Lisa shared how much she loves her new job at the CLIU and, while she misses the board, she has no regrets about her decision to leave.

BOARD SHARING (continued)

Dr. William Whitney shared that, following the recent legislative breakfast referenced by Dr. Koons, he had the opportunity to participate in PSBA Advocacy Day in Harrisburg on May 13. It was his first time attending, and he found the experience of meeting with legislators and discussing key issues—such as Cyber Charter reform, school safety, mental health programming, and school funding reform—both enlightening and productive. He encouraged others to take part in similar advocacy opportunities, noting the value of the conversations and overall experience.

President Williams left the Board meeting at 6:45 p.m.

Sherry Haas noted that she was honored to attend the inaugural early intervention preschool graduation, and said it was an incredible, joyful experience. She said that despite the weather moving everything indoors, the event was beautifully done, with the children wearing caps, gowns, and handmade sashes, and the staff did a phenomenal job; she hopes this becomes an annual tradition..

ADJOURNMENT

- MOTION: The Carbon Lehigh Intermediate Unit Board of Directors meeting adjourned at 6:48 p.m. Moved: Jennifer Senavaitis; Seconded: Jeremy Glaush. Vice President Haas declared the meeting adjourned.

Respectfully submitted,


Jennifer Roselli
Board Secretary

NEXT BOARD MEETING
MONDAY, JUNE 16, 2025
6:30 P.M.
Via Zoom or at the Carbon Lehigh Intermediate Unit
4210 Independence Drive
Schnecksville, PA 18078

HOMEBOUND INSTRUCTION & INSTRUCTION IN THE HOME POOL
2025-2026

Colleen Besz	Lisa Longenbach
Amanda Cappella	Patricia Lorkowski
Clifford Castoral	Janine Lusch
Lenore Chippi	Joann Lutz
Patricia Claypoole	Joanne Mazzante
Rachel Connors	Rudy Mendez
Lynn DiGiacomo	Brigid Messa
Corinne Durange	Jaime Mies
Adelaide Erschen	Christina Morgan
Ashley Fazio	Carley Nicholas
Molly Flood	Hillary Orobono
Shannon Frycklund	Sheila Parnell
Susan Gair Luciano	Christina Pellak
Bethann Garcia	Michelle Price
Monica Geist	Sarah Rabenold
Donna Getz	Traci Sanders
Susan Graziano	James Steber, Jr.
Amanda Hoffman	Adriane Strohl
Rebecca Holmes	Alicia Trotter
Melissa Johnson	Holly Yon
Cheryl Lamm	Sherri Zeilinger

SUBSTITUTE UTILITY STAFF 2025-2026

Darlene Andrews	Alesandra Kimble
Carol Baer	Deborah Lloyd
Lori Bizousky	Bernadette Maliko
Richard Bloom	Michael Manogue
Kathie Botts	Pamela Manogue
Kristin Bramich	Linda Marlatt
Ruth Bramich	Steven Marsh
Victoria Bramich	Dorothy Martinez
Carolyn Brown	Jennifer McClure
Susan Burits	Sally Muffley
Jennifer Burns	Lorie Murch
Vicki Bush	Justin Nixon
Debbie Christman	Jamaiza Oritz Santiago
Mark Cicchinelli	Susie Pastor
Logan Clouse	Gilian Peralta
Carol Colaviti	Gerald Pereira
Megan Coleman	Frank Rapa
Sandra Collier	Renee Rapa
James Coughlin	Donna Ratschhof
Kathy Ann Davis	Sonia Reabold
Carol DeFrain	Doris Reed
Beverly Dengler	Michelle Rehrig
Lisa Diehl	Donna Rex
Samantha Eck	Marva Sapp
Renee Ferguson	Crystal Schaller
Shelley Fisher	Cheryl Schuler
Tyler Forker	Shannon Siegfried
Rick Frantz	Charles Smith
Susan Frantz	Jill Smith
Kathy Franya	Karen Smith
Crissy Frey	Kevin Snyder
Paul Fritz	Ellen Sowers
Stephanie Grammes	Dawn Stahl
Janet Green	Tina Starling

SUBSTITUTE UTILITY STAFF 2025-2026 (continued)

Kelly Green	Valerie Steigerwalt
Donna Gruber	Christopher Stout
Nicole Guth	Craig Strachan
Rebecca Haas	Susan Strohl
Brandon Harris	Veronica Szuchyt
Crystal Hausman	Carol Trinkle
Alison Haydt	Angelina Vasquez Paulino
Lynn Haydt	Barbara Walck
Cindy Heckman	Stephanie Williams
Mary Herman	Donald Williamson
Luke Hittner	Kathy Woodring
Kelly Holtzer	Katrina Wotring
Randy Horn	John Zarkoski
Jamie Incorvaia	

TRANSPORTATION SUMMER EMPLOYMENT 2025-2026
VEHICLE DRIVER/VEHICLE ASSISTANTS

Carol Baer	Luke Hittner
Lori Bizousky	Jamie Incorvaia
Richard Bloom	Pamela Manogue
Kathie Botts	Linda Marlatt
Kristin Bramich	Ruth Marlatt
Ruth Bramich	Steven Marsh
Carolyn Brown	Jamaiza Ortiz Santiago
Debbie Christman	Susie Pastor
Megan Coleman	Frank Rapa
James Coughlin	Donna Ratschhof
Beverly Dengler	Michelle Rehrig
Lisa Diehl	Donna Rex
Shelley Fisher	Marva Sapp
Susan Frantz	Shannon Siegfried
Crissy Frey	Tina Starling
Paul Fritz	Valerie Steigerwalt
Kelly Green	Susan Strohl
Donna Gruber	Alison Swartley
Lynn Haydt	Kathy Woodring
Cindy Heckman	John Zarkoski
Mary Herman	

VEHICLE ASSISTANTS

Darlene Andrews	Michael Manogue
Lori Beck	Lorie Murch
Victoria Bramich	Renee Rapa
Vicki Bush	Doris Reed
Albert Check	Brian Smith
Sandra Collier	Jill Smith
Kathryn Costa	Kevin Snyder
Samantha Eck	Ellen Sowers
Rick Frantz	Lori Stein
Kathy Franya	Franklin Stoss
Henry Fusselman	Craig Strachan
Nicole Guth	Veronica Szuchyt
Rebecca Haas	Carol Trinkle
Kelly Holtzer	Barbara Walck
Alesandra Kimble	Kathleen Wiacek
Bernadette Maliko	Donald Williamson
	Katrina Wotring