

AGENDA

CARBON LEHIGH INTERMEDIATE UNIT  
BOARD OF DIRECTORS

CENTRAL SERVICE CENTER  
4210 Independence Drive  
Schnecksville, PA

MONDAY, AUGUST 16, 2021

6:30 P.M. - REGULAR MEETING  
**VIA ZOOM CONNECTION – OR –IN-PERSON/CLIU BOARD ROOM**

Meeting No. 612

1. CALL TO ORDER
2. PLEDGE OF ALLEGIANCE
3. ATTENDANCE
4. AUDIENCE INPUT ON THE AGENDA
5. APPROVAL OF THE JULY 19, 2021 CLIU BOARD OF DIRECTORS MEETING MINUTES

- MOTION: The Carbon Lehigh Intermediate Unit Board of Directors approves the minutes of the July 19, 2021 meeting, amending the following:

PERSONNEL MATTERS

Resignations - Amend the spelling of the name of Dawn Nickisher (should be **Nickischer**), Fiscal Analyst, effective the close of business July 6, 2021; and

Full-Time Employment – Rescind the full-time employment of Hannah Sommer, Teacher, Special Education, Carbon County Enhanced Autism, at an annual salary of \$50,861, Step 1, Column B+12, prorated for the 194-day work year, effective August 9, 2021 or upon receipt of final paperwork and proper certification (Replacement for Brandon Pugh, Resigned; Special Education Budget).

Moved: \_\_\_\_\_; Seconded: \_\_\_\_\_; Vote: Yes - \_\_\_\_\_;  
No - \_\_\_\_\_; Abstentions - \_\_\_\_\_; Absent - \_\_\_\_\_.

6. REAPPROVAL OF THE JUNE 21, 2021 CLIU BOARD OF DIRECTORS MEETING MINUTES

- MOTION: The Carbon Lehigh Intermediate Unit Board of Directors reapproves the minutes of the June 21, 2021, amending the following:

PERSONNEL MATTERS—Resignations (should be **Resignation, due to Retirement**)—Bernadette Silfies, Instructional Assistant and Summer Employment Pool Support Staff, effective the close of business June 11, 2021 (3 years of service).

Moved: \_\_\_\_\_; Seconded: \_\_\_\_\_; Vote: Yes - \_\_\_\_\_;  
No - \_\_\_\_\_; Abstentions - \_\_\_\_\_; Absent - \_\_\_\_\_.

7. RESIGNATION OF CLIU BOARD MEMBER

- MOTION: The Carbon Lehigh Intermediate Unit Board of Directors accepts the resignation, with regret, of Wayne Wentz, CLIU Board Member representing the Lehigh Area School District, effective August 12, 2021.

Moved: \_\_\_\_\_; Seconded: \_\_\_\_\_; Vote: Yes - \_\_\_\_\_;  
No - \_\_\_\_\_; Abstentions - \_\_\_\_\_; Absent - \_\_\_\_\_.

8. BOARD PRESIDENT'S REPORT —Mary L. Ziegler

9. CORRESPONDENCE TO THE BOARD/CLIU UPDATE --Dr. Elaine E. Eib

10. 2020-2021 CLIU GRADUATION PRESENTATION --Dr. Mark Scott

11. FISCAL MATTERS

- MOTION: The Carbon Lehigh Intermediate Unit Board of Directors approves the following fiscal matters as presented:

A. Treasurer's Report

Treasurer's Report for the month ended July 31, 2021 as presented.

Yes \_\_\_\_\_ No \_\_\_\_\_

B. Bills to be Ratified—July 12, 2021 through August 8, 2021

Ratification of bills paid from July 12, 2021 through August 8, 2021 in the amount of \$9,838,005.27.

Yes \_\_\_\_\_ No \_\_\_\_\_

C. Bills to be Approved

Payment of bills for August 16, 2021 as listed: Bills for Approval – 08/16/21 - \$1,524,915.48.

Yes \_\_\_\_\_ No \_\_\_\_\_

11. FISCAL MATTERS (continued)

D. Permission to Sell Spare Vehicles

Permission to sell the following eight (8) vehicles, pending Solicitor approval, from the Carbon Lehigh Intermediate Unit #21 spare vehicle fleet to the Colonial Intermediate Unit #20 pending purchase approval from the Colonial Intermediate Unit #21 Board of Directors on August 25, 2021. Vehicles recommended to sell are four (4), 9-Passenger Cargo Vans and four (4), 7-Passenger Minivans, for a total purchase price of \$43,632.18.

<u>Vehicle</u>	<u>Year</u>	<u>Make/Model</u>	<u>Mileage</u>	<u>VIN #</u>	<u>Purchase Price</u>
V04	2014	GMC Cargo Van	110,675	1GDW7HCG4E1173384	\$ 8,163.70
V06	2014	GMC Cargo Van	129,043	1GDW7HCG4E1175250	\$ 8,163.70
V11	2014	GMC Cargo Van	110,138	1GDW7HCGXE1174443	\$ 8,163.70
V12	2014	GMC Cargo Van	119,062	1GDW7HCG9E1174594	\$ 8,163.70
J25	2014	Dodge Caravan	51,204	2C4RDGBG4ER400834	\$ 4,323.45
J33	2012	Dodge Caravan	68,782	2C4RDGBG7CR367180	\$ 2,096.73
J58	2010	Dodge Caravan	66,905	2D4RN4DE5AR155482	\$ 2,278.60
J59	2010	Dodge Caravan	63,458	2D4RN4DEXAR155476	\$ 2,278.60

**TOTAL** **\$43,632.18**

Yes \_\_\_\_\_ No \_\_\_\_\_

Moved: \_\_\_\_\_; Seconded: \_\_\_\_\_; Vote: Yes - \_\_\_\_\_;  
 No - \_\_\_\_\_; Abstentions - \_\_\_\_\_; Absent - \_\_\_\_\_.

12. PERSONNEL MATTERS

- MOTION: The Carbon Lehigh Intermediate Unit Board of Directors approves the following personnel matters as presented:

A. Resignations

Resignation of the following person(s):

- (1) Stacy Stair, Business Administrator, effective the close of business August 6, 2021.

Yes \_\_\_\_\_ No \_\_\_\_\_

- (2) Kristen Roth, Substitute Teacher and Instructional Assistant, effective the close of business July 12, 2021.

Yes \_\_\_\_\_ No \_\_\_\_\_

- (3) Alyssa Helm, Contracted Teacher, Special Education, effective the close of business August 14, 2021.

Yes \_\_\_\_\_ No \_\_\_\_\_

12. PERSONNEL MATTERS (continued)

A. Resignations (continued)

- (4) Dr. Andrew Clark, Psychiatrist, effective the close of business July 30, 2021.

Yes\_\_\_\_\_No\_\_\_\_\_

- (5) Kaitlin Lioni, Speech Therapist, effective the close of business June 30, 2021.

Yes\_\_\_\_\_No\_\_\_\_\_

- (6) Christopher Krajcir, Occupational Therapist, effective the close of business August 6, 2021.

Yes\_\_\_\_\_No\_\_\_\_\_

- (7) Jessica Tkach, Certified Occupational Therapy Assistant, effective the close of business August 6, 2021.

Yes\_\_\_\_\_No\_\_\_\_\_

- (8) Monika Danoski, Speech Therapist, effective the close of business August 6, 2021.

Yes\_\_\_\_\_No\_\_\_\_\_

- (9) Renee Shupp, Vehicle Driver/Vehicle Assistant, Transportation Summer Employment and Utility Staff, effective the close of business July 26, 2021.

Yes\_\_\_\_\_No\_\_\_\_\_

- (10) Tracey Roberts, Software Support Specialist, effective the close of business August 16, 2021.

Yes\_\_\_\_\_No\_\_\_\_\_

- (11) Sheila Parnell, Special Education Facilitator, effective the close of business August 1, 2021.

Yes\_\_\_\_\_No\_\_\_\_\_

- (12) Annette Perez, Instructional Assistant, effective the close of business July 31, 2021.

Yes\_\_\_\_\_No\_\_\_\_\_

- (13) Amanda Harakal, Vehicle Assistant, effective the close of business August 13, 2021.

Yes\_\_\_\_\_No\_\_\_\_\_

- (14) Joyce Smith, Secretary, effective the close of business October 3, 2021.

Yes\_\_\_\_\_No\_\_\_\_\_

- (15) Nader Manavizadeh, Mental Health Worker and OT (Master's)/OT (LIC), effective the close of business August 5, 2021.

Yes\_\_\_\_\_No\_\_\_\_\_

12. PERSONNEL MATTERS (continued)

A. Resignations (continued)

(16) Allison Haberman, Special Education Supervisor, effective the close of business October 8, 2021.

Yes\_\_\_\_\_No\_\_\_\_\_

(17) Jeanna Struble, Instructional Assistant, effective the close of business August 4, 2021.

Yes\_\_\_\_\_No\_\_\_\_\_

(18) Ashlee Matelan, Substitute Teacher and Instructional Assistant, effective the close of business August 5, 2021.

Yes\_\_\_\_\_No\_\_\_\_\_

(19) Kris Maiella, Instructional Assistant, effective the close of business August 9, 2021.

Yes\_\_\_\_\_No\_\_\_\_\_

(20) Luisa Torres, Substitute Vehicle Assistant, effective the close of business August 5, 2021.

Yes\_\_\_\_\_No\_\_\_\_\_

(21) Justin Muffley, Vehicle Driver/Vehicle Assistant, effective the close of business August 16, 2021.

Yes\_\_\_\_\_No\_\_\_\_\_

(22) Barley Melcher, Substitute Teacher and Instructional Assistant, effective the close of business August 9, 2021.

Yes\_\_\_\_\_No\_\_\_\_\_

(23) Brooke Damweber, Instructional Assistant, Part Time, effective the close of business August 16, 2021 or upon replacement of current position, whichever occurs first.

Yes\_\_\_\_\_No\_\_\_\_\_

(24) Lori Klein, Autism Support Interventionist, effective the close of business June 30, 2021.

Yes\_\_\_\_\_No\_\_\_\_\_

B. Retirement

Resignation, due to retirement, of the following person(s):

(1) Cassandra Graver, Transportation Supervisor, effective the close of business November 30, 2021 (7 Years of Service).

Yes\_\_\_\_\_No\_\_\_\_\_

(2) Carol Donaldson, Instructional Assistant, effective the close of business August 9, 2021 (1 Year of Service).

Yes\_\_\_\_\_No\_\_\_\_\_

12. PERSONNEL MATTERS (continued)

C. Employment Termination

Employment termination of the following person(s):

- (1) Todd Austerberry, Computer Technician, effective the close of business July 1, 2021.

Yes \_\_\_\_\_ No \_\_\_\_\_

D. Full-Time Employment

Full-Time Employment of the following person(s):

- (1) Kathleen Hinger, Instructional Assistant, Panther Valley Elementary School, at an annual salary of \$26,000, prorated for the 191-day work year, effective August 9, 2021 (Instructional Assistant Pool; Special Education Budget).

Yes \_\_\_\_\_ No \_\_\_\_\_

- (2) Charles Mohr, CDL Driver, at an hourly rate of \$15.25, effective July 28, 2021 (Transportation Pool; Transportation Budget).

Yes \_\_\_\_\_ No \_\_\_\_\_

- (3) Joyce Smith, Help Desk Analyst, CLIU Central Office, at an annual salary of \$41,000, prorated for the 242-day work year, effective October 4, 2021 (Replacement for Wendy James, Resigned; Management Information Systems Budget).

Yes \_\_\_\_\_ No \_\_\_\_\_

- (4) Sheila Parnell, Special Education Supervisor, CLIU Central Office, at an annual salary of \$96,612, prorated for the 242-day work year, effective August 2, 2021 (Replacement for Donna Hibshman, Retired; Special Education Budget; Tenured).

Yes \_\_\_\_\_ No \_\_\_\_\_

- (5) Mariselle Cortes Rivera, Secretary, CLIU Central Office, at an annual salary of \$31,000, prorated for the 242-day work year, effective August 17, 2021 (Replacement for Eileen Belzner, Transfer; Special Education Budget).

Yes \_\_\_\_\_ No \_\_\_\_\_

- (6) Todd Christman, Vehicle Assistant, Transportation Building, at an hourly rate of \$10.00, effective August 17, 2021 (Transportation Pool; Transportation Budget).

Yes \_\_\_\_\_ No \_\_\_\_\_

- (7) Michelle Cesar, Speech Therapist, Itinerant, at an annual salary of \$51,782, Step 1, Column M, prorated for the 194-day work year, effective August 17, 2021 (Replacement for Elizabeth Kressin, Resigned; Early Intervention Budget; Non-Tenured).

Yes \_\_\_\_\_ No \_\_\_\_\_

12. PERSONNEL MATTERS (continued)

D. Full-Time Employment (continued)

- (8) Jessica Simcisko, Vision Teacher, Itinerant, at an annual salary of \$59,485, Step 7, Column M, prorated for the 194-day work year, effective September 27, 2021 or upon release from current employer, whichever occurs first (Replacement for Lori Sauerzopf, Retired; Special Education Budget; Tenured).

Yes\_\_\_\_\_No\_\_\_\_\_

- (9) Sara Gaeta, Autism Support Interventionist, Northwestern Lehigh High School, at an annual salary of \$41,500, prorated for the 194-day work year, effective August 9, 2021 (Replacement for Stefanie Warner, Transfer; Special Education Budget).

Yes\_\_\_\_\_No\_\_\_\_\_

- (10) Tracey Roberts, Application and Data Supervisor, CLIU Central Office, at an annual salary of \$80,000, prorated for the 242-day work year, effective August 17, 2021 (Replacement for Pamela Sell, Retired; Management Information Systems Budget).

Yes\_\_\_\_\_No\_\_\_\_\_

- (11) Jillian Colon, Instructional Assistant, Ironton Elementary School, at an annual salary of \$17,500, prorated for the 191-day work year, effective August 11, 2021 or upon receipt of final paperwork (Instructional Assistant Pool; Special Education Budget).

Yes\_\_\_\_\_No\_\_\_\_\_

- (12) Barley Melcher, Teacher, Special Education, Catasauqua Middle School, at an annual salary of \$50,000, Step 1, Column B, prorated for the 194-day work year, effective August 10, 2021 (Colleen Besz, Transfer; Special Education Budget; Non-Tenured).

Yes\_\_\_\_\_No\_\_\_\_\_

- (13) Sytyra Barrett, Compensation and Benefits Specialist, CLIU Central Office, at an annual salary of \$67,000, prorated for the 242-day work year, effective August 30, 2021 or upon receipt of final paperwork (Replacement for Stephanie Fister, Resigned; Human Resources Budget).

Yes\_\_\_\_\_No\_\_\_\_\_

- (14) Brooke Damweber, Instructional Assistant, Lower Macungie Middle School, at an annual salary of \$19,000, prorated for the 191-day work year, effective August 17, 2021 or upon replacement of current position, whichever occurs first (Instructional Assistant Pool; Special Education Budget).

Yes\_\_\_\_\_No\_\_\_\_\_

12. PERSONNEL MATTERS (continued)

D. Full-Time Employment (continued)

- (15) Susan Badu, Autism Support Interventionist, Catasauqua High School, at an annual salary of \$47,000, prorated for the 194-day work year, effective August 9, 2021 (Replacement for Amanda Resh, Transfer; Special Education Budget).

Yes \_\_\_\_\_ No \_\_\_\_\_

E. Unpaid Leave

Grant an unpaid leave to the following person:

- (1) #2335, Job Coach, Medical Leave, without precedent, not provided for under the federal Family Medical Leave Act, beginning October 7, 2021 PM and ending on November 18, 2021 with a return to work date of November 19, 2021.

Yes \_\_\_\_\_ No \_\_\_\_\_

F. Change of Date—Unpaid Leave

Change of Date for an Unpaid Leave for the following person(s):

- (1) #3769, Job Coach, Medical Leave, without precedent, not provided for under the federal Family Medical Leave Act, beginning June 7, 2021 with a change of end date from June 17, 2021 to January 31, 2022 with a return to work date of February 1, 2022.

Yes \_\_\_\_\_ No \_\_\_\_\_

- (2) #3234, Vehicle Driver/Vehicle Assistant, Medical Leave, without precedent, not provided for under the federal Family Medical Leave Act, beginning May 24, 2021 with a change of end date from June 11, 2021 to October 29, 2021 with a return to work date of October 30, 2021.

Yes \_\_\_\_\_ No \_\_\_\_\_

G. Emergency Employment

Emergency employment of the following person(s) for the 2021-2022 fiscal year, up to 29 hours per week:

- (1) Beatrice Borrell, Substitute Vehicle Driver/Vehicle Assistant, at the hourly rate of \$18.44/CDL and \$13.06/Vehicle Assistant, effective August 25, 2021.

Yes \_\_\_\_\_ No \_\_\_\_\_

- (2) Linda Humanick, Substitute Vehicle Driver/Vehicle Assistant, at the hourly rate of \$20.76/CDL and \$13.05/Vehicle Assistant, effective August 18, 2021.

Yes \_\_\_\_\_ No \_\_\_\_\_

- (3) Maryclare Plucinsky, Substitute Instructional Assistant, at the hourly rate of \$12.00, effective August 30, 2021.

Yes \_\_\_\_\_ No \_\_\_\_\_



12. PERSONNEL MATTERS (continued)

G. Emergency Employment (continued)

- (4) Julie Friedrich, Substitute Teacher, Hearing Impaired, at the hourly rate of \$50.00, effective August 30, 2021.

Yes\_\_\_\_\_No\_\_\_\_\_

H. Contracted Services

Contract with the following person(s) for the 2021-2022 fiscal year, up to 29 hours per week:

- (1) Kaitlin Lioni, Speech Therapist, at the hourly rate of \$44.04, effective July 1, 2021.

Yes\_\_\_\_\_No\_\_\_\_\_

- (2) David Frederickson, Driver Education Instructor, at the hourly rate of \$24.20, effective August 6, 2021.

Yes\_\_\_\_\_No\_\_\_\_\_

- (3) Michael Jarczyński, Driver Education Instructor, at the hourly rate of \$24.20, effective July 1, 2021 and ending on July 7, 2021.

Yes\_\_\_\_\_No\_\_\_\_\_

I. Substitutes

Approve the following substitute for the 2021-2022 fiscal year, up to 29 hours per week:

Substitute Utility Staff

- (1) Amy Fusselman

Yes\_\_\_\_\_No\_\_\_\_\_

J. Behavioral Health Services Personnel Pool

Behavioral Health Services Personnel Pool, \$500 stipend for the 2020-2021 fiscal year, for obtaining Level 1 billable hours:

- (1) Gale Drechsler  
(2) Esthephany Suazo  
(3) Olga Stepanova

Yes\_\_\_\_\_No\_\_\_\_\_

K. Summer Employment Pool Professional Staff

Summer Employment Professional Personnel Pool, on an as-needed basis, September 1, 2020 to August 31, 2021 at the appropriate hourly rate or board approved rate, up to 29 hours per week:

- (1) Kelly Hoban

Yes\_\_\_\_\_No\_\_\_\_\_

12. PERSONNEL MATTERS (continued)

K. Summer Employment Pool Professional Staff (continued)

Summer Employment Professional Personnel Pool, on an as-needed basis, September 1, 2021 to August 31, 2022 at the appropriate hourly rate or board approved rate, up to 29 hours per week:

(1) Susan Badu

Yes\_\_\_\_\_No\_\_\_\_\_

L. Summer Employment Pool Support Staff

Summer Employment Support Personnel Pool, on an as-needed basis, September 1, 2020 to August 31, 2021 at the appropriate hourly rate or board approved rate, up to 29 hours per week:

(1) Daniel Sist

Yes\_\_\_\_\_No\_\_\_\_\_

M. Transportation Summer Employment

Approve the following person(s) for the 2021-2022 Transportation Summer Employment Vehicle Assistant, at the appropriate hourly rate:

(1) Todd Christman

Yes\_\_\_\_\_No\_\_\_\_\_

N. Approval of Stipend(s) – Summer Employment Pool Staff

Approve a \$750 stipend, to be paid to each of the following Summer Employment Pool Staff, for the 2020-2021 Extended School Year Program:

Kathryn Anthony  
Jason Baker  
Richele Bergdahl  
Julia Biechy  
Angela Breidinger  
Ralph Breinich  
Jericho Burger  
Rachel Connors  
Casey Creyer  
Janelle Demko  
Jennifer Diaz  
Amie DiNardo  
Jeniemarie Farrow  
Gabrielle Fink  
Candace Frame  
Monica Geist  
Brielle Haas  
Suzanne Hammond  
Carli Harrell  
Thomas Hartman  
Caitlin Hellen  
Ines Heuser  
Rachael Landis

John Laurent  
Jacqueline Legutko  
Lisa Longenbach  
Isabel Lozano  
Emily Mantz  
Shaun McElmoyle  
Michelle McWhinney  
Hillary Orobono  
Sheila Parnell  
Wanda Rousenberger  
Deborah Schaller  
Ty Schessler  
Lindsey Sell  
Marie Smith  
Heather Stay  
James Steber Jr.  
Dana Stenroos  
Leanne Thomas  
Kari Walbert  
Alyssia Wechsler  
Lynn Werley Olesak  
Sandra Wetherhold

Yes\_\_\_\_\_No\_\_\_\_\_

12. PERSONNEL MATTERS (continued)

N. Approval of Stipend(s) – Summer Employment Pool Staff (continued)

Approve a \$500 stipend, to be paid to each of the following Summer Employment Pool Staff, for the 2020-2021 Extended School Year Program:

Brenda Barry	Donna Lobach Berger
Anne Marie Beckerman	Roderick Lowe
Julie Borden	Lucretia Lunger
Dakota Coenen	Joann Lutz
Robin Cunningham	Shalmar Mantz
Francis Damian	James Matlack
Monika Danoski	Jessie Moser
Connie Derr	Nicole Muhleisen
Denyse Edwards	Deborah Neff
Matthew Egan	Mary Nehme
Jennifer Fandl	Alix Olesak
Anna Filippova	Ryan Phillips
Kylie Foulke	Kimberly Phillips
Brittany Gangaway	Paulette Rauch
Mark Gans	Cassandra Reyes Detweiler
Kelly Gaston	Gayle Sarmir
Susan Gegeckas	Emma Sawyer
Tiana Genetti	Michele Scalleat
Lea Graeffe	Alycia Scebelo
Eullanda Hall	Tracey Schock
Larry Heintzelman	Jamie Scott
Megan Hess	Nayyer Shokrani
Michele Hricak	Karen Stoisits
Mary Beth Huber	Giorka Tavarez
Melissa Hunter	Melissa Trently Solt
Beverley Jones	Alicia Trotter
Tricia Kanick	Kathleen Wiacek
Erin Kisselbach	Mary Zarkoski
Carley Knappenberger	
Paula Koons	
Joanna Kozyra Barilla	

Yes\_\_\_\_\_No\_\_\_\_\_

Approve a \$500 stipend, to be paid to each of the following Transportation Summer Employment Pool staff, for the 2020-2021 Extended School Year Program:

Susan Ahner	Steven Marsh
Darlene Andrews	Cindy Melchior
Allen Bauer	Charles Mohr
Donna Behler	Lloyd Moyer
Jennifer Berger	Sally Muffley
Robin Bieling	Lorie Murch

12. PERSONNEL MATTERS (continued)

N. Approval of Stipend(s) – Summer Employment Pool Staff (continued)

Richard Bloom	Raymond Nunemacher
Kathie Botts	Susie Pastor
Barry Boyer	Donna Ratschof
Ruth Bramich	Doris Reed
Richard Breidegam	Erica Rehrig
Albert Check	Michelle Rehrig
Debbie Christman	Donna Rex
Carol Colaviti	Karla Ripkey
Pamela Csencsits	Cynthia Roach
Amy Dailey	Cheryl Romanell
Lisa Diehl	Don Ruch
Samantha Eck	Marva Sapp
Shelley Fisher	Nadine Schmidt
Rick Frantz	Cheryl Schuler
Susan Frantz	Karen Shellhammer
Amy Fusselman	Shannon Siegfried
Henry Fusselman	Karen Smith
Kelly Green	Kevin Snyder
Donna Gruber	Ronald Spairana
Rebecca Haas	Tina Starling
Amanda Harakal	Trina Steigerwalt
Sally Hauser	Franklin Stoss
Jeremy Henry	Craig Strachan
Luke Hittner	Kathryn Strausberger
Julie Honald	Susan Strohl
Randy Horn	Veronica Szuchyt
Michele Kulp	Sarah Turner
Tris Kunkle	Jerry Voletto
Denise Landis	Donald Williamson
Lucille Laubach	Laura Wills
Bernadette Maliko	Katrina Wotring
Linda Marlatt	John Zarkoski
Ruth Marlatt	James Zellers Jr.
	Noel Zellner

Yes\_\_\_\_\_No\_\_\_\_\_

Moved: \_\_\_\_\_; Seconded: \_\_\_\_\_; Vote: Yes - \_\_\_\_\_;  
No - \_\_\_\_\_; Abstentions - \_\_\_\_\_; Absent - \_\_\_\_\_.

13. SECOND READING OF POLICY #435. PDE CERTIFIED PROFESSIONAL EMPLOYEES, PARENTING LEAVE

- MOTION: The Carbon Lehigh Intermediate Unit Board of Directors accepts and accomplishes the second reading of Policy #435, PDE Certified Professional Employees, Parenting Leave, as presented, and adopts as policy.

Moved: \_\_\_\_\_; Seconded: \_\_\_\_\_; Vote: Yes - \_\_\_\_\_; No - \_\_\_\_\_; Abstentions - \_\_\_\_\_; Absent - \_\_\_\_\_.

14. APPROVAL OF THE 2021-2022 EMERGENCY INSTRUCTIONAL TIME TEMPLATE

- MOTION: The Carbon Lehigh Intermediate Unit Board of Directors approves the 2021-2022 Emergency Instructional Time Template as presented.

Moved: \_\_\_\_\_; Seconded: \_\_\_\_\_; Vote: Yes - \_\_\_\_\_; No - \_\_\_\_\_; Abstentions - \_\_\_\_\_; Absent - \_\_\_\_\_.

UNFINISHED BUSINESS

NEW BUSINESS

PUBLIC COMMENT

BOARD SHARING

ADJOURNMENT

- MOTION: The Carbon Lehigh Intermediate Unit Board of Directors meeting adjourns at \_\_\_\_\_ p.m. Moved: \_\_\_\_\_; Seconded: \_\_\_\_\_; Vote: Yes – \_\_\_\_\_; No – \_\_\_\_\_; Abstentions – \_\_\_\_\_; Absent – \_\_\_\_\_.

PERSONNEL

NAME: Kathleen Hinger

EDUCATION: Jim Thorpe High School

Kathleen Hinger is a Jim Thorpe High School graduate. She has worked previously for the CLIU as both a Job Coach and an Instructional Assistant. Kathleen was interviewed and recommended for the position by Susan Raiders, Daniel Fisher and Dr. Mark Scott.

Position Sought: Instructional Assistant

NAME: Joyce Smith

EDUCATION: Emmaus High School

Joyce Smith has worked for the CLIU for four (4) years in the Special Programs and Services Department. She has excellent verbal and written communication skills, is detail-oriented, organized, and highly motivated. Joyce was interviewed and recommended for the position by David Russell and Tracey Roberts.

Position Sought: Help Desk Analyst

NAME: Sheila Parnell

EDUCATION: East Stroudsburg University, Master's, Professional and Secondary Educational Leadership

Sheila Parnell earned her Master's in Professional and Secondary Educational Leadership from East Stroudsburg University and is currently enrolled in their Doctorate of Education program for Educational Leadership. She began her teaching career in 2001 and has worked at the CLIU since 2007 as a Special Education Teacher, ESY Coordinator and a Special Education Facilitator. Sheila is being recommended for the position by Dr. Mark Scott, Dr. Lisa Schumacher, Deborah Popson, and Dr. Elaine Eib.

Position Sought: Special Education Supervisor

NAME: Mariselle Cortes Rivera

EDUCATION: Escuela Lorenzo de Vizcarrondo

Mariselle Cortes Rivera has two (2) years of experience as an Administrative Assistant in an educational setting. Mariselle was interviewed and recommended for the position by Dr. Lisa Schumacher, Sean LeDonne, Susan Gair and Dr. Mark Scott.

Position Sought: Secretary

PERSONNEL  
(continued)

NAME: Todd Christman

EDUCATION: Lehighon High School

Todd Christman is a previous CLIU employee with experience as a Vehicle Assistant. Todd was interviewed and recommended for the position by Randy Parry and Kim Ardle.

Position Sought: Vehicle Assistant

NAME: Michelle Cesar

EDUCATION: East Stroudsburg University, Master's, Communication Science and Disorders

Michelle Cesar received her Master of Science and a Bachelor of Science in Speech and Language from East Stroudsburg University. She is a bilingual speech language pathologist who has experience with school aged children in both the educational and clinical settings. Michelle was interviewed and recommended for the position by Allison Haberman, Matthew Martucci and Dr. Mark Scott.

Position Sought: Speech Therapist

NAME: Jessica Simcisko

EDUCATION: University of Pittsburgh, Master's, Instructional Learning-Orientation and Mobility

Jessica Simcisko holds a Bachelor of Science degree in Elementary Education and Teacher for the Visually Impaired, a Master of Education degree in Instructional Learning-Orientation and Mobility and a certification as a Certified Orientation and Mobility Specialist from the Academy for Certification of Vision Rehabilitation. She has provided vision, orientation and mobility services at Colonial Intermediate Unit #20 and in the Virginia Public School System. Jessica was interviewed and recommended for the position by Jonathan Walter, Dr. Molly Flood and Dr. Mark Scott.

Position Sought: Vision Teacher

PERSONNEL  
(continued)

NAME: Sara Gaeta

EDUCATION: East Stroudsburg University, Bachelor's, Psychology

Sara Gaeta graduated from East Stroudsburg University with a Bachelor's degree in Psychology. As a previous CLIU staff member, she has six (6) years of experience working as a Behavior Support Worker and Therapeutic Support Staff Worker. Sara was interviewed and recommended for the position by Susan Raiders, Jaime Westerfield, Rita Richetti and Dr. Mark Scott.

Position Sought: Autism Support Interventionist

NAME: Tracey Roberts

EDUCATION: Lehigh Carbon Community College, Certification, Medical Terminology

Tracey Roberts has worked for the CLIU for eighteen (18) years. She has excellent verbal and written communication skills, is detail-oriented, organized, and is highly motivated. These skills make her the ideal candidate for this position. Tracey was interviewed and recommended for the position by David Russell and Kim Talipan.

Position Sought: Application and Data Supervisor

NAME: Jillian Colon

EDUCATION: Bayonne High School

Jillian Colon enjoys working with children, has an awareness of Individualized Education Plans (IEP) and progress monitoring. She has experience with autistic children and has worked as a teacher's assistant in a special needs classroom. She practices open communication and collaboration with her peers. Jillian was interviewed and recommended for the position by Susan Gair Luciano, Sabrina Senick and Dr. Mark Scott.

Position Sought: Instructional Assistant

NAME: Barley Melcher

EDUCATION: Auburn University, Bachelor's, Health Administration

Barley Melcher holds a Bachelor of Science in Health Administration and certifications in Student Assistance Program, Restorative Practices and Mental Health First Aid. She has been a substitute teacher with CLIU 21 since 2018 and has served as a Student Support Specialist for local school districts. Ms. Melcher was interviewed and recommended for the position by Jonathan Walter, Susan Raiders, Rita Richetti and Dr. Mark Scott.

Position Sought: Teacher, Special Education



PERSONNEL  
(continued)

NAME: Sytyra Barrett

EDUCATION: Metropolitan College of New York, Bachelor's, Human Services

Sytyra Barrett obtained her Bachelor's degree in Professional Studies/Human Services from the Metropolitan College of New York. Her many years of experience in Human Resources including benefits administration provide the needed background for her to be successful in this role. Sytyra was interviewed and recommended for the position by George Husack, Gretchen Boyer and Kim Talipan.

Position Sought: Compensation and Benefits Specialist

NAME: Brooke Damweber

EDUCATION: Pennsylvania State University, Associate, Human Development and Family Services

Brooke Damweber holds an Associate Degree in Human Development and Family Services from Pennsylvania State University. She has worked for the Carbon Lehigh Intermediate Unit for the past 2 years, most recently in the Early Intervention Department as a part-time Instructional Assistant. Brooke was interviewed and recommended for the position by Jonathan Walter, Sabrina Senick and Dr. Mark Scott.

Position Sought: Instructional Assistant

NAME: Susan Badu

EDUCATION: New York University, Master's, Rehabilitation Counseling

Susan Badu has a Bachelor of Arts in Psychology from Marymont College Tarrytown and a Master of Arts in Rehabilitation Counseling from New York University. She has over fifteen (15) years of experience working in counseling, over ten (10) years of experience working in Disability Awareness Training and an additional ten (10) years of experience working in mental health, substance abuse and behavioral health counseling. Susan was interviewed and recommended for the position by Rita Richetti, Susan Raiders and Dr. Mark Scott.

Position Sought: Autism Support Interventionist